



## **Frequently asked questions for hosting your wedding**

### **Q. What is needed to secure my date and reserve my space?**

**A.** A non-refundable deposit in the amount of \$1000.00 as well as the signed contract agreement secures your date and space.

Once this is received and posted, an account is setup.

### **Q. Is there a location fee?**

**A.** There is an event set up/location fee for your entire function.

The fee is \$1500.00 for Saturday events and \$800.00 for events on any other night.

### **Q. How much is valet parking?**

**A.** A discounted valet parking rate of \$17.00 per car is offered for special events. You can either pay this charge for your guests, or your guests will be given this rate to pay individually.

This rate is subject to change.

### **Q. What does ++ mean?**

**A.** ++ represents state & local tax (9%) and (21%) service charge added to all Food and Beverage and room rental fee. The service charge of 21% is subject to tax of 7%.

### **Q. What are the minimum and maximum numbers of guests that can be accommodated at the palms?**

**A.** 50 Guests and 180 Guests – minimum of 100 required for Saturday weddings in either Ballroom. The Palms can accommodate smaller weddings with our Intimate Wedding Package, please contact the Catering Department for more information.

### **Q. Are there any restrictions on decorating the gazebo?**

**A.** You are welcome to decorate the Gazebo as you wish for your ceremony. We do require the Gazebo and Lawn area to be left in the same condition as prior to your ceremony.

### **Q. Is there an outlet in the gazebo for music during my ceremony?**

**A.** Yes, there is an outlet in the Gazebo. You can place your musicians on the grass to the right of the Gazebo or underneath the canopy on the brick pavers to the right of the Gazebo Lawn.

### **Q. Does the hotel provide a microphone for my officiant?**

**A.** Yes, a standing microphone is available at no charge for Gazebo ceremonies only.

### **Q. Do you offer beachfront ceremonies?**

**A.** Yes, a beachfront wedding can be arranged. As the beach is public property, you will need to secure the proper permitting through the City of Miami Beach. The Palms South Beach will provide white folding chairs on the beach for your ceremony and a small round table for your officiant. You are responsible for any additional décor and sound requirements. No electrical equipment is allowed per City of Miami Beach. For additional information, please visit

<http://www.miamibeachfl.gov/specialevents/public/default.htm>

All food and beverage is subject to a 21% service charge and applicable state and local taxes.

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**Q. What are the Florida marriage license requirements?**

**A.** Couples wishing to be married in Florida must obtain a license at any County Clerk's Office within the state. No blood test is required. A waiting period of three days applies to Florida residents; however, there is no waiting period for our out of state guests. Proper identification is necessary, such as a valid Driver's License or Passport. Copies of applicable divorce decrees are required. Both the Bride and Groom must be present to obtain the license. Current fees for a marriage license are \$93 and are subject to change without notice.

**Q. How do I order my wedding cake?**

**A.** You may choose from Elegant Temptations or Cake Designs by Edda (contact information on our Preferred Vendors List) and advise them you are getting married at The Palms. They will show you what we offer in our package and you may upgrade with them if you wish. They deliver the cake on the day of your wedding.

**Q. Does the hotel provide a Chuppah for Jewish ceremonies?**

**A.** No, this is be provided by your decorator.

**Q. Does the hotel provide Challah bread and kosher wine for ceremonies?**

**A.** Yes, the Palms will provide Challah Bread and a glass of Kosher Wine for your ceremony on a complimentary basis.

**Q. What brand of liquors provided at the bar?**

**A.** Premium liquors featuring:  
Absolut Vodka & Fris Vodka  
Don Q Gold and Bacardi Rum  
Tanqueray Gin  
Dewar's 12 and Johnny Walker Black (Chivas available upon request)  
Jim Beam Black Bourbon  
Seagrams 7 Rye  
Jose Cuervo Tequila  
Heineken and Corona  
Budweiser Regular and Light

**Q. Are martinis included in the premium bar?**

**A.** Basic gin or vodka martinis are included in the bar only.

**Q. Will there be a bar in the ballroom?**

**A.** Yes, we will provide 1 single bar set up with one bartender for every 75 guests. Above 75 guests, we will provide you with 2 bartenders.

**Q. What is the charge if I want to have an additional bartender?**

**A.** For every additional bartender the fee is \$100.00 for 5 hours.

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**Q. Can I have my wedding reception poolside?**

**A.** Yes, There is a minimum per person charge of \$158.00++ to host a private reception poolside. Poolside functions must begin 7 PM and end by 11 PM

**Q. How early can I have my vendors come to decorate and set up for my reception?**

**A.** Typically two (2) hours prior to the start of your event. One week prior to your event, please provide a contact list of vendors to your Catering Manager who will arrange load-in and set-up time directly with your vendors.

**Q. What is the size of the dance floor?**

**A.** The maximum size is 21'x21'. Smaller floors are available – larger would need to be rented. Dance floors are not provided at the pool area – a dance area will be created.

**Q. Do I have a choice of linens?**

**A.** The Palms provides white full-length tablecloths and napkins for your event. Any special other linens would be provided by your florist or specialty linen company.

**Q. What are the sizes of the tables?**

**A.** 60" and 72" Round Tables, seating for 8-12 guests.

**Q. Can I use my own vendors (i.e. Florist, Entertainment, and Photographer)?**

**A.** Yes, you are welcome to use your own vendors. We are happy to provide you with a Preferred List of Vendors that are highly recommended and are familiar with events at The Palms. All vendors may be requested to provide a certificate of liability insurance if they have an extensive set-up for the event.

**Q. Can we choose two entrée selections?**

**A.** Yes, for a sit down dinner you may give your guests a choice of 2 entrées. You will need to have your guests pre-select and supply the Hotel with the count 5 days prior to the dinner.

**Q. Do you have a kosher kitchen?**

**A.** No, the Palms does not have a kosher kitchen. We can create a kosher style menu for your guests.

**Q. Can I provide my own outside catering company?**

**A.** No. The Palms South Beach provides all of the catering needs for all events.

**Q. Can I provide my own alcoholic beverages for the event?**

**A.** No, the parameters of the Hotel's liquor license dictate that all alcoholic beverages are provided and served by the facility.

**Q. What is your house champagne used for the champagne toast?**

**A.** The house champagne is Chandon Brut.

**Q. Can I extend my open bar?**

**A.** Yes, you have the option of extending your open bar at the rate of \$12.00 per person per additional hour based on the guaranteed number attending.

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**Q. Is there a cake cutting fee?**

**A.** There is no cake cutting fee at The Palms with our package. If you order your own cake from another vendor the fee is \$3.00 per person.

**Q. Can I taste the food?**

**A.** Yes, for confirmed events, The Palms hosts a Tasting Night 4 times a year from 6:00–7:30PM. Hors d'oeuvres, Signature Cocktails, Salads, Entrées, Sides & Dessert are presented. You may bring up to 4 guests and you must RSVP at least 1 week prior to confirm your reservation. It is important to be on time – the tasting starts promptly at 6:00PM. Please contact your Catering Manager to make your reservation.

**Sleeping rooms**

**Q. Does The Palms offer any room discount on rooms or offer group rates for any guests who may want to stay at the hotel?**

Yes, for groups of 10 or more rooms, The Palms will provide you with a discounted room rate for your guests. To receive a quote, please contact Andrea Ferguson, Senior Sales Manager at (305) 908-5473.

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